



MINUTES

**Business Improvement Assoc.
Board of Management Meeting
January 09, 2017
City Hall, Second Room
50 Dickson Street
Cambridge, Ontario**



Board Members in Attendance: Adam Cull (Secretary Treasurer), Joanne Malone, Paul Fortune

Regrets: Graham Braun

BIA Staff in Attendance: Andrea Stebbings

City Staff in Attendance: Councilor Frank Monteiro, Trevor McWilliams

Meeting Called to Order

The regular meeting of the Business Improvement Association Board of Management meeting was held at City Hall, Second Room, 50 Dickson Street, Cambridge, Ontario. Adam Cull welcomed everyone present and called the meeting to order at 7:00 p.m. and the meeting adjourned at 8:15 p.m.

Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

Motion to Adopt Minutes of November 14, 2016

Moved by: Joanne Malone
Seconded by: Paul Fortune

THAT the minutes of the Business Improvement Association Board of Management meeting of November 14, 2016 be approved.

CARRIED

Motion to Adopt Minutes of November 29, 2016

Moved by: Adam Cull
Seconded by: Paul Fortune

THAT the minutes of the Business Improvement Association Board of Management meeting of November 29, 2016 be approved.

CARRIED

Motion to Adopt Financials of December 31, 2016

Moved by: Adam Cull
Seconded by: Paul Fortune

THAT the financials of the Business Improvement Association Board of Management meeting of December 31, 2016 be approved.

CARRIED

City Update – Trevor McWilliams

Glen Loo from the St Clemens Group has been hired by the city as a consultant to develop a Cambridge Special Events Strategy Plan. The Group will determine how the city should move forward with reference to promoting events and in what capacity, will there be a city liaison assigned to each event, a certain criteria to be met and what type of insurance is needed. Currently the BIA's are listed under Schedule A but not necessarily their events.

Wellington St construction will begin in the spring of the year. City staff have been in contact with various business owners who will be impacted by the construction.

Executive Director Update

The 50/50 allocation of capital projects for the Galt BIA has been completed for 2016. Discussion of 50/50 2017 took place. New board member Michael Rederer from the Bank of Montreal will be joining the board. An example of the Welcome Kit which will be presented to new business owners was presented at the board meeting. Question & Answer meeting for the membership will be held sometime in March. Date to be determined. Attendance to the Ontario Vegetable & Fruit Conference in Niagara Falls in February and the OBIA Conference to be held in April in Toronto was confirmed by Andrea Stebbings to the board that she will be attending. Other board members attending will be determined.

Items for Discussion

Discussion of the formation of committees, updates and who will be participating will be determined in the upcoming months. A letter will be forwarded to the membership asking for volunteers.

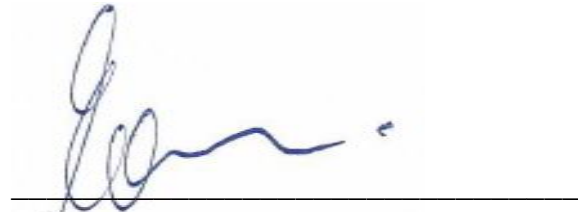
Close of Meeting

Moved by: Adam Cull
Seconded by: Paul Fortune

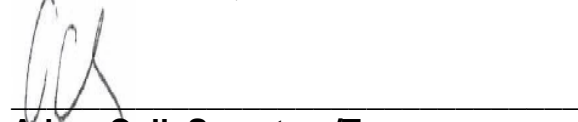
THAT the Business Improvement Association, Board of Management Meeting of January 9, 2017 does now adjourn at 8:30 p.m.

CARRIED

Next Board Meeting: February 13, 2017

A handwritten signature in blue ink, appearing to read "Graham Braun", written over a horizontal line.

Graham Braun, Vice Chair

A handwritten signature in black ink, appearing to read "Adam Cull", written over a horizontal line.

Adam Cull, Secretary/Treasurer

Addendum to Minutes
New Board Members

That the Galt on the Grand Business Improvement Association has approved Paul Fortune, Joanne Malone and Michael Rederer as new board members effective immediately.

Moved by: Adam Cull
Seconded by: Councillor Monteiro

Carried